

TOWN OF LIBERTY

ORDINANCE NO. 2007-2

RESOLUTION ADOPTING WRITTEN PUBLIC PARTICIPATION PROCEDURES

WHEREAS, the Town of Liberty is preparing a Comprehensive Plan under Wis. Stats. 66.1001, and;

WHEREAS, the Town of Liberty may amend the Comprehensive Plan from time to time and;

WHEREAS, Wis Stats 66.1001 (4) requires a governing body of a local unit of government adopt written procedures designed to foster public participation in the adoption of amendment of a comprehensive plan and;

WHEREAS, the Town of Liberty has prepared and publicly reviewed such written procedures entitled the Town of Liberty has prepared and publicly reviewed such written procedures entitled Procedures for Public Participation for Adoption or Amendment of the Town of Liberty Comprehensive Plan;

NOW THEREFORE BE IT RESOLVED, the Board of Supervisors/Village Board/City Council of the Town of Liberty officially adopts Procedures for Public Participation for adoption or Amendment of the Town of Liberty Comprehensive Plan.

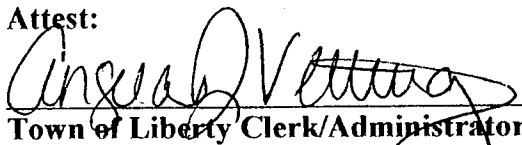
Adopted this 23 day of MAY, 2007.

Approved:



Town of Liberty Chairperson/President/Mayor

Attest:


Town of Liberty Clerk/Administrator

Posted 6-18-07

COPY

Procedures for Public Participation for adoption or Amendment of the Town of Liberty Comprehensive Plan

Introduction

The Town of Liberty Planning Process is designed to engage stakeholders and facilitate community involvement. Passive and active means of participation outlined in this plan will provide guidance while promoting stakeholders to express ideas, opinions, and expertise throughout the planning process, resulting in a locally supported Town of Liberty Comprehensive Plan.

The Wisconsin “Smart Growth” or “Comprehensive Planning” planning law requires public participation throughout the planning process. Section 66.1001(4)(a) of the Wisconsin State Statutes states:

“The governing body of a local government unit shall adopt written procedures that are designed to foster public participation, including open discussion, communication programs, information services and public meetings for which advance notice has been provided, in every stage of preparation of a comprehensive plan. The written procedures shall provide for wide distribution of proposed, alternative or amended elements of a comprehensive plan and shall provide an opportunity for written comments on the plan to be submitted by members of the public to the governing body and for the governing body to respond to such written comments. The written procedures shall describe the methods the governing body of a local governmental unit will use to distribute proposed, alternative, or amended elements of a comprehensive plan to owners of property, or to persons who have a leasehold interest in property pursuant to which the persons may extract nonmetallic mineral resources in or on property, in which the allowable use or intensity of use of the property is changed by the comprehensive plan.”

The Town of Liberty acknowledging the need for continuous public involvement throughout the planning process and the requirements of 66.1001(4)(a) Town of Liberty will adopt these written public participation procedures. These adopted procedures will provide the Town of Liberty the framework to maximize public involvement throughout the planning process.

Posting/Notification of all Plan Commission Meetings

Public notification for Plan Commission meetings will be posted at the following locations:

- Town of Liberty Hall
- Other location specific to the community

Town of Liberty Board/Council and Plan Commission members will regularly check these sites to see that posted notifications are replaced if removed. These notifications will be posted during the entire Comprehensive Planning process until the adoption of a comprehensive plan.

- Every local governmental unit that is adjacent to the local governmental unit which is the subject of the plan.
- The Wisconsin Department of Administration
- The Bay-Lake Regional Planning Commission
- The public library that serves the Town of Liberty

Adoption of Comprehensive Plan by Town of Liberty Board/Council

After adoption of a resolution by the Comprehensive Plan Commission, the Town of Liberty Board/Council will adopt the Comprehensive Plan by ordinance only after holding at least one public hearing at which the ordinance relating to the Comprehensive Plan is discussed. A majority vote of the members-elect is necessary for adoption. That hearing will be preceded by a Class 1 notice under ch. 985 that is published at least 30 days before the hearing is held. The Class 1 notice shall contain at least the following information:

- The date, time, and place of the hearing
- A summary, which may include a map, of the proposed Comprehensive Plan
- The name of an individual employed by the Town of Liberty who may provide additional information regarding the proposed ordinance.
- Information relating to where and when the proposed comprehensive plan may be inspected before the hearing, and how a copy of the plan may be obtained.

Upon the day of publication of the public hearing notice, copies of the plan will be made available for public review at the nearest local library of the community, at the Manitowoc County Planning and Park Commission and at the Town of Liberty Hall. Written comments on the plan from members of the public will be accepted by the Town of Liberty Board/Council at any time prior to the hearing and at the public hearing.

Additional Steps for Public Participation

In addition to public participation measures described in this plan, the Town of Liberty will utilize the further means of obtaining public participation as adopted by Manitowoc County in the Manitowoc County Public Participation Plan. The Town of Liberty reserves the right to execute additional steps, means, or methods in order to gain additional public participation and or additional understanding of the Comprehensive Plan and the process of its development and adoption. These optional steps may include ideas or means not identified in this or the County's public participation plans.

State Statutes

Where there is a conflict with these written procedures and provisions of s. 66.1001(4), procedures for Adopting a Comprehensive Plan, the state statutes shall apply.

Amendments

The Town of Liberty Board/Council may amend these procedures from time to time.